

**General Fund Budget Monitoring P4 2025/26**  
**Resources Directorate**  
**Finance, Assets and Revenues**

	Updated Budget 2025/26	Full Year Forecast P4 2025/26	Variance 2025/26	Variance Explanation
	£	£	£	
<b>Car Parking</b>				
Premises	771,170	725,851	(45,319)	Business rates underspend.
Supplies and Services	362,425	365,125	2,700	Postage costs for season tickets.
Capital Financing	55,829	55,829	0	No Major Variances.
Income	(3,851,874)	(3,859,045)	(7,171)	See <b>Note A</b> Below:
Internal Income	(10,000)	(10,000)	0	No Major Variances.
	<b>(2,672,450)</b>	<b>(2,722,240)</b>	<b>(49,790)</b>	

**Note A:** Although we have seen an increase in car parking income, we are projecting to be £13,000 under budget in relation to car parking charges. We are also forecasting (£20,000) increase in PCN income.

<b>Industrial Estates</b>				
Premises	34,914	44,319	9,405	Business rates and insurance overspends.
Capital Financing	24,189	24,189	0	No Major Variances.
Income	(236,353)	(226,344)	10,009	See <b>Note A</b> Below:
	<b>(177,250)</b>	<b>(157,836)</b>	<b>19,414</b>	

**Note A:** Variance due to rental income below budget due to vacant units (North Walsham) as a result the £7,445 Increased rental income saving at North Walsham is not going to be achieved.

**Surveyors and Church Yards**

Premises	6,500	6,500	0	No Major Variances.
Income	(50)	(50)	0	No Major Variances.
	<b>6,450</b>	<b>6,450</b>	<b>0</b>	

**Revenue Services**

Employee	1,014,776	980,768	(34,008)	Two Revenue Officer roles replaced with Apprentices instead resulting in an underspend.
Transport	1,844	2,794	950	Transport costs.
Supplies and Services	183,173	183,773	600	No Major Variances.
Capital Financing	0	30	30	No Major Variances.
Income	(454,130)	(454,130)	0	No Major Variances.
	<b>745,663</b>	<b>713,235</b>	<b>(32,428)</b>	

**Benefits Subsidy**

Transfer Payments	20,021,089	20,021,089	0	No Major Variances.
Income	(20,021,089)	(19,621,089)	400,000	Forecast shortfall in subsidy largely due to temporary accommodation, offset by reclaimed overpayments.
	<b>0</b>	<b>400,000</b>	<b>400,000</b>	

**Non Distributed Costs**

Employee	0	0	0	No Major Variances.
	<b>0</b>	<b>0</b>	<b>0</b>	

**ICT - Support Services**

Employee	1,110,382	1,113,299	2,917	See <b>Note A</b> Below:
Transport	800	750	(50)	No Major Variances.
Supplies and Services	1,018,634	1,027,633	8,999	Increase in computer costs.
Capital Financing	206,587	206,587	0	No Major Variances.
	<b>2,336,403</b>	<b>2,348,269</b>	<b>11,866</b>	

**Note A:** IT Applications employee costs £5,785 over budget, mainly due to an unbudgeted post being made permanent. IT Web Team £10,985 over budget, 2 posts removed and 3 Fixed term employees made permanent. IT Infrastructure/IT Manager employee costs underspend of (£13,932) forecast in year.

**Poppyfields**

Premises	3,425	3,425	0	No Major Variances.
Supplies and Services	20,100	20,100	0	No Major Variances.
	<b>23,525</b>	<b>23,525</b>	<b>0</b>	

**Property Services**

Employee	597,381	595,136	(2,245)	Training underspend.
Premises	2,040	4,771	2,731	Corporate unbudgeted R&M costs.
Transport	29,850	30,007	157	No Major Variances.
Supplies and Services	20,261	17,090	(3,171)	Material purchases.
Capital Financing	16,354	16,354	0	No Major Variances.
Income	0	(282)	(282)	Insurance compensation.
	<b>665,886</b>	<b>663,076</b>	<b>(2,810)</b>	

**Estates**

Employee	250,040	171,655	(78,385)	Staff vacancies - however this will be partly offset by ESPO contract for consultancy.
Premises	5,840	5,957	117	No Major Variances.
Transport	4,000	1,044	(2,956)	Travelling costs reduced due to uptake on use of Electric Vehicles.
Supplies and Services	25,600	82,573	56,973	ESPO Consultancy Fees.
Capital Salaries	(1,800)	(1,800)	0	No Major Variances.
Income	(2,780)	(5,280)	(2,500)	Additional admin fee income.
	<b>280,900</b>	<b>254,149</b>	<b>(26,751)</b>	

	Updated Budget 2025/26	Full Year Forecast P4 2025/26	Variance 2025/26	Variance Explanation
	£	£	£	
<b>Admin Buildings</b>				
Premises	561,232	551,971	(9,261)	£5,667 Utilities & £5,000 R&M. (£10,390) Cleaning & (£10,118) NDR.
Supplies and Services	35,764	37,236	1,472	No Major Variances.
Transfer Payments	149,849	167,976	18,127	Increased service charge costs for NNDC share of admin buildings.
Capital Financing	30,487	30,487	0	No Major Variances.
Income	(467,356)	(469,168)	(1,812)	No Major Variances.
	<b>309,976</b>	<b>318,502</b>	<b>8,526</b>	
<b>Corporate Finance</b>				
Employee	581,559	587,388	5,829	Mainly in relation to Staff Training.
Transport	1,044	100	(944)	Lump sum budgeted for but not payable.
Supplies and Services	32,008	81,456	49,448	£36,200 Agency Fees. £8,000 Computer Purchases - Software. £3,942 Subscriptions.
Capital Financing	13,631	13,631	0	No Major Variances.
	<b>628,242</b>	<b>682,575</b>	<b>54,333</b>	
<b>Insurance &amp; Risk Management</b>				
Employee	58,150	57,376	(774)	No Major Variances.
Transport	11,670	11,338	(332)	No Major Variances.
Supplies and Services	154,010	148,223	(5,787)	Public Liability, All Risks and Theft of Contents.
	<b>223,830</b>	<b>216,937</b>	<b>(6,893)</b>	
<b>Internal Audit</b>				
Supplies and Services	90,846	78,147	(12,699)	Audit Fees.
	<b>90,846</b>	<b>78,147</b>	<b>(12,699)</b>	
<b>Playgrounds</b>				
Premises	31,450	31,455	5	No Major Variances.
Supplies and Services	63,237	63,237	0	No Major Variances.
	<b>94,687</b>	<b>94,692</b>	<b>5</b>	
<b>Chalets/Beach Huts</b>				
Premises	37,158	63,768	26,610	Business rates.
Supplies and Services	20,200	19,800	(400)	No Major Variances.
Capital Financing	4,530	4,530	0	No Major Variances.
Income	(332,000)	(332,000)	0	No Major Variances.
	<b>(270,112)</b>	<b>(243,902)</b>	<b>26,210</b>	
<b>Amenity Lighting</b>				
Premises	43,221	50,121	6,900	Repairs and Maintenance.
	<b>43,221</b>	<b>50,121</b>	<b>6,900</b>	
<b>Community Centres</b>				
Premises	11,280	11,420	140	No Major Variances.
Capital Financing	1,460	1,460	0	No Major Variances.
	<b>12,740</b>	<b>12,880</b>	<b>140</b>	
<b>Cromer Pier</b>				
Premises	155,590	165,827	10,237	Repairs and Maintenance.
Supplies and Services	21,000	21,800	800	No Major Variances.
Capital Financing	72,849	72,849	0	No Major Variances.
	<b>249,439</b>	<b>260,476</b>	<b>11,037</b>	
<b>Public Conveniences</b>				
Premises	775,800	735,745	(40,055)	(£27,460) Rent/Hire of Buildings and (£12,718) NDR.
Supplies and Services	41,100	38,600	(2,500)	Materials Purchases.
Transfer Payments	17,224	29,530	12,306	Increased service charge costs for NNDC share of Rocket House.
Capital Financing	139,989	139,989	0	No Major Variances.
	<b>974,113</b>	<b>943,864</b>	<b>(30,249)</b>	
<b>Investment Properties</b>				
Premises	217,342	223,509	6,167	Business rates.
Supplies and Services	2,079	2,079	0	No Major Variances.
Capital Financing	111,696	111,696	0	No Major Variances.
Income	(221,927)	(220,223)	1,704	(£12,306) Increased NNDC Service charge income from Public Conveniences. £14,465 Reduction in rental income.
	<b>109,190</b>	<b>117,061</b>	<b>7,871</b>	
<b>Central Costs</b>				
Employee	35,500	33,604	(1,896)	No Major Variances.
Supplies and Services	15,500	15,500	0	No Major Variances.
	<b>51,000</b>	<b>49,104</b>	<b>(1,896)</b>	
<b>Corporate &amp; Democratic Core</b>				
Employee	437	438	1	No Major Variances.
Transport	100	100	0	No Major Variances.
Supplies and Services	491,415	524,365	32,950	£14,970 Bank Charges, £19,300 Subscriptions and £2,201 Licences offset by (£3,250) Treasury brokerage fees.
Income	0	(69,199)	(69,199)	MHCLG Audit Grant Income.
	<b>491,952</b>	<b>455,704</b>	<b>(36,248)</b>	
<b>AD Finance, Assets and Revenues</b>				
Employee	94,103	89,023	(5,080)	Accrual entered onto the system when invoice paid last year.
Transport	1,219	2,019	800	No Major Variances.
Supplies and Services	160	460	300	No Major Variances.
	<b>95,482</b>	<b>91,502</b>	<b>(3,980)</b>	
<b>Total Finance Assets and Revenues</b>	<b>4,313,733</b>	<b>4,656,291</b>	<b>342,558</b>	